

## WESTON PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING

August 10, 2020, 6pm at the Weston Public Library AND via Zoom

### MINUTES

**Call To Order:** President Sheffer called the meeting to order at 6:04 pm.

**Roll Call of Board Members Present:** Cindy Sheffer, Lloyd Jones, Janet Zulch

**Board Members Present Via Zoom:** Pam Heyman, Deb Archambeau, Judi Roe

**Board Members Not Present:** Sean Thiebaut

**Library Staff Present:** Shelen Dewitt, Darla Froman, Deb Gross

**Approval of Minutes:** We cannot approve the June 2020 minutes, as we have not received them from Sean: **ON HOLD**  
(July's Board Meeting was cancelled, due to lack of a quorum)

**Public Comments:** None.

**Financial Reports:** Heyman made a motion, seconded by Archambeau, to approve the June & July 2020 Financials. Roll call vote (aye). Motion carried.

### Old Business:

**Grand Rapids Concrete Work:** Began August 7<sup>th</sup>. A change in plans will be made for the concrete pad at the front door for accessibility and water pooling purposes. *Come see our new entrance!*

### New Business:

**COVID-19 Public Health Advisory Indicators:** Director Stevens suggested that if Wood County enter a Purple Zone, she would like the Library to pull back to Curb Service Only. There are no rules regarding this, and other area libraries are also asking their Boards to consider. Roe made a motion that if Wood County should enter a Purple Level under the Public Health Advisory Alert System, that it will resume Curb Side Service Only until such Level is lifted. Archambeau seconded. Roll call vote (aye). Motion carried. Jones asked where we are currently. We are now in Orange, bordering on Red.

### Director Update:

**COVID-19:** Currently operating under Phase 3: Working well. No recommendation to alter any of the factors at this time. Weekly hours are appreciated with students doing on-line vs. in-person education, and parents are happy with hours to use Wi-Fi. Back to school students appreciate Saturday hours being 10am-4pm.

Jones asked about laptops. Otsego provided Chromebooks. The State is offering grants for schools.

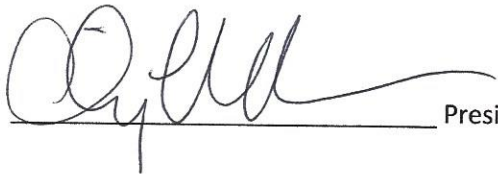
**On-Line Programming:** Continues to be very popular with patrons. Facebook Live views are remarkable: On August 6, 2020, views for June were 11,810. July had 7,897. March, April, May, June, July – we had over 32,918 views. Subjects have included: History, Home Schooling Programs, Book Reviews, and general patron interest. Staff members are thinking of how to present other traditional program topics in non-traditional ways.

Director Stevens invited everyone to join the Weston Library Facebook Live on 8/20/20 at 3pm for an EGGstravaganza – No Yoke About It – Wishing students an excellent year! This will be the staff's way to do something fun for students and kick off the start of the school year.

Sheffer saw a Facebook post applauding Shelen for how hard everyone has worked and stepped up during the pandemic. Read-A-Louds have been very popular. Summer Reading Program was also on Facebook.

Angie has been teaching American Sign Language. A girl from Florida, who is deaf, follows Angie's videos on the Library's Facebook page, and the staff sent her a package. She has been an incredible and positive example of reaching outside of our community!

Archambeau motioned to adjourn at 6:23 pm. Heyman seconded. Roll call vote (aye). Motion carried.

A handwritten signature in cursive script, appearing to read 'C. Sheffer', written over a horizontal line.

President Cindy Sheffer

\_\_\_\_\_ Secretary Judi Roe